



# Saint Patrick Catholic School

## 2022-2023



### TUITION POLICY

406 Custom House Street, Frederiksted, St.Croix, Virgin Islands 00840  
 Office # (340) 772-5052 Email: sps1866@yahoo.com  
 Website: www.saintpatrickusvi.org

#### TUITION FEES AND PAYMENT PLAN

##### PLEASE CHECK ONE

- Payment in full (4% off) acceptable no later than August 1.**
- Bi Semester Installment Plan. First Payment August 1. Second Payment by January 6<sup>th</sup>.**  
*Late fee \$ 50.00 per month if 2<sup>nd</sup> payment not received by January 10<sup>th</sup>.*
- 10 Installments Plan. From August to May. Pay by the 1<sup>st</sup> day of each Month.**  
*Late fee \$ 50.00 will be assessed in all payments not received by the 10<sup>th</sup> day of each month.*

**TUITION IS PAID BY CASH/CHECK/CREDIT CARD OR MONEY ORDER ONLY.**

Pre-K and KINDERGARTEN	TUITION \$3,525.00
------------------------	--------------------

Payment in full by August 1 (4% off)	\$3,384.00
First Bi Semester installment payment by August 1st	\$1,762.50
Second Bi Semester installment payment due January 6 <sup>th</sup>	\$1,762.50
10 installments payment due on the first day of each month.	\$ 352.50

1 <sup>st</sup> - 6 <sup>th</sup> GRADE	TUITION \$3,675.00
---	--------------------

Payment in full by August 1 (4% off)	\$3,528.00
First Bi Semester installment payment by August 1 <sup>st</sup>	\$1,837.50
Second Bi Semester installment payment due January 6 <sup>th</sup>	\$1,837.50
10 installments payment due on the first day of each month.	\$ 367.50

7 <sup>th</sup> – 8 <sup>th</sup> GRADE	TUITION \$3,775.00
---	--------------------

Payment in full by August 1 (4% off)	\$3,624.00
First Bi Semester installment payment by August 1 <sup>st</sup>	\$1,610.00
Second Bi Semester installment payment due January 6 <sup>th</sup>	\$1,610.00
10 installments payment due on the first day of each month.	\$ 377.50

#### REGISTRATION

##### EARLY BIRD SPECIAL REGISTRATION FEE

\$200.00 before June 30, 2022

**Regular Registration fee: \$250.00**

The registration fee must be paid with the completed application form.  
 The registration fee is non-refundable.

<b>FAMILY DISCOUNTS</b>
-------------------------

PRE-K/KINDERGARTEN	TUITION
1 <sup>ST</sup> Child Tuition	\$3,525.00
10 Installments Plan	\$ 352.50
2 <sup>nd</sup> Child Tuition	\$3,325.00
10 Installments Plan	\$ 332.50
3 <sup>rd</sup> and 4 <sup>th</sup> Child Tuition	\$1,762.50
10 Installments Plan	\$ 176.25
5 <sup>th</sup> Child Tuition	\$ 881.25
10 Installments Plan	\$ 88.12

1 <sup>st</sup> – 6 <sup>th</sup> GRADE	TUITION
1 <sup>ST</sup> Child Tuition	\$3,675.00
10 Installments Plan	\$ 367.50
2 <sup>nd</sup> Child Tuition	\$3,475.00
10 Installments Plan	\$ 347.50
3 <sup>rd</sup> and 4 <sup>th</sup> Child Tuition	\$1,837.50
10 Installments Plan	\$ 183.75
5 <sup>th</sup> Child Tuition	\$ 918.75
10 Installments Plan	\$ 91.87

7 <sup>TH</sup> AND 8 <sup>TH</sup>	TUITION
1 <sup>ST</sup> Child Tuition	\$3,775.00
10 Installments Plan	\$ 377.50
2 <sup>nd</sup> Child Tuition	\$3,575.00
10 Installments Plan	\$ 357.50
3 <sup>rd</sup> and 4 <sup>th</sup> Child Tuition	\$1,887.50
10 Installments Plan	\$ 188.75
5 <sup>th</sup> Child Tuition	\$ 943.75
10 Installments Plan	\$ 94.37



Saint Patrick Catholic School  
2022-2023



**APPLICATION FOR ADMISSION**

**All new students are required to have a complete physical examination,  
including lab work.**

**New student**

Date of Enrollment: \_\_\_\_\_ Admission to Grade: \_\_\_\_\_

Interested in After School Program? \_\_\_\_Yes \_\_\_\_No

**STUDENT INFORMATION**

Please type or print.

\_\_\_\_\_  
Last Name First Name Middle Name

Male or Female Date of Birth: \_\_\_\_\_ Social Security \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City State Zip Code

Number of Years at this Address: \_\_\_\_\_

Ethnic background (circle one) Asian Native Hawaiian Black/African American  
Hispanic White Multi-Racial

Is student related to a current or former student of Saint Patrick School? \_\_\_\_Yes \_\_\_\_No

If Yes, name of relative and date(s) of enrollment \_\_\_\_\_

Student's Religion: \_\_\_\_\_

Sacrament received: \_\_\_\_Baptism \_\_\_\_First Holy Communion

If the student received any of the sacraments above, kindly submit a copy of the certificate of  
Baptism/First Holy Communion.

## SCHOOL INFORMATION

Student's previous school name                      City                      State                      Dates/grades attended  
Has student ever been suspended or asked to leave any school? If Yes, explain \_\_\_\_\_

Are you aware of any special considerations required by your child which may impact his/her ability to participate in all aspects of the programs offered by Saint Patrick Catholic School? If so, specify any academic, behavioral, physical, or social considerations, ex., section 504, Dyslexia, ADHD, Special Education Services, Speech, and any other considerations:

\_\_\_\_\_

\_\_\_\_\_

In the past three years, how many times has your child been sent to the principal's office for disciplinary referrals? If more than two times, explain below:

\_\_\_\_\_

\_\_\_\_\_

## FAMILY STATUS

\_\_\_\_\_ Our Family is registered in Saint Patrick Catholic Church.

\_\_\_\_\_ Our Family is not registered in Saint Patrick Catholic Church.

Parent's marital status:     Married                      Student living with  Mother & Father  
    Separated                       Mother  
    Divorced                       Father  
    Guardian\*  
    Relatives\*  
    Other\*

- Please specify: \_\_\_\_\_

\*If the student's parents are divorced or legally separated, a certified copy of the court order or decree must be on file in the school office.

\*\* A notarized Power of Attorney is required from the legal parents.

Mailings should be sent to:     Parents     Mother     Father     Guardian

Email address to mail school newsletter: \_\_\_\_\_

FATHER/GUARDIAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_

Cellular Number: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Occupation/Title: \_\_\_\_\_

Email: \_\_\_\_\_

Religion: \_\_\_\_\_

Name of Church: \_\_\_\_\_

MOTHER/GUARDIAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_

Cellular Number: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Occupation/Title: \_\_\_\_\_

Email: \_\_\_\_\_

Religion: \_\_\_\_\_

Name of Church: \_\_\_\_\_

**Please complete the following information to update our emergency file in the office.**

**In case of an emergency and the school is unable to contact you, please provide a name and telephone number below:**

**Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_



# Saint Patrick Catholic School



## Publicity Release

Throughout the school year, the school will conduct activities that may be publicized through local or national media. These activities may also include interview sessions with news reporters, photographs of individual students or groups of students for newspaper or various school system publications including newsletters, calendars, and brochures, and videotaping for local as well as national television news programs, cable programming, and school system promotional displays.

Please check one of the two statements below, sign, and return this document to Saint Patrick Catholic School.

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_ **I do grant permission** for my child's voice and photographic likeness to be used by Saint Patrick's Catholic School personnel as well as by reporters, journalists, or photographers employed by local or national media.

\_\_\_\_\_ **I do not grant permission** for my child's voice and photo photographic likeness to be used by Saint Patrick's Catholic School personnel as well as by reports, journalists, or photographers employed by local or national media.

\_\_\_\_\_  
Parent/Guardian Signature

Date: \_\_\_\_\_

## ENROLLMENT CONTRACT

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between Saint Patrick Catholic School and \_\_\_\_\_ and \_\_\_\_\_ (hereinafter referred to as the parent/guardian). Parents/Guardians would like to enroll \_\_\_\_\_ (name of child) Whose date of birth is \_\_\_/\_\_\_/\_\_\_ for the 2022-2023 school year. Saint Patrick Catholic School agrees to accept your child under the following conditions.

1. The parents/guardians understand and agree to the enrollment contract for the 2022-2023 school year. The parents/guardians agree to accept the rules and regulations established by the school. The parents/guardians further agree that failure to comply with rules and regulations may result in the dismissal of their child from Saint Patrick Catholic School.
2. The parents/guardians understand that this is a Catholic School and all children, regardless of religious affiliation, will be required to take Religion classes, attend prayer services, and Eucharist celebrations. The parents/ guardians further agree to students attending two Sunday Mass services in January 2023 for Catholic Schools Week and in March 2023 for Saint Patrick's Day celebration.
3. The parents/guardians promise to collaborate at all times with the administration and teachers about educational and social issues relevant to their child.
4. The parents/guardians agree to pay by check or money order.
  - a. A non-refundable registration fee.
  - b. Tuition/fees for the school year as outlined in the tuition/fees schedule.
  - c. For damages of any textbooks or property of the school.
  - d. Graduation fee for Kindergarten and Eighth grade.
  - e. Testing fee for new enrollees.
  - f. Eighth grade Walk-A-Thon fee.
5. The parents/guardians agree and understand that if the child's financial account is not up-to-date, the school will not release any grades, or transcripts.
6. The parents/guardians are automatically a member of the Home School Association and expected to attend meetings and participate on sub-committees.
7. The parents/guardians agree to sign and adhere to the rules/regulations outlines in the Parent/Student Handbook for the 2022-2023 school year.
8. The parents/guardians agree to participate in the fundraising activities sponsored by the school and/or Home School Association. You are required to sell 4 books for the

Christmas Raffle. If for any reason you cannot sell the Raffle books, you are still required to make a contribution of \$100.00. Parents should turn in this payment before December 16, 2022.

9. The child, parents/guardians agree to abide by the rules and regulations of Saint Patrick Catholic School.
10. New students in 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade will be placed on a status for the 2022-2023 school year.

I give permission to my child's photo to be used in school promotions of school and school related activities.

I further agree not to hold the Diocese of Saint Thomas, Saint Patrick Church, Saint Patrick Catholic School, nor any of their agents and/or employees liable for accidental injury which may occur.

We hereby agree and sign:

---

Parent/Guardian Signature

Date

---

Parent/Guardian Signature

Date

---

Child's Signature

Date



## **PAYMENT PLANS**

### **Payment in full (Not acceptable after August 1<sup>st</sup>)**

This plan offers a 4% discount on your full payment. Payment must be made by August 1<sup>st</sup>.

### **Bi Semester Installment Plan (Not acceptable after August 10<sup>th</sup>)**

This plan enables you to divide your payment into 2 installments. The first payment is due on August 1<sup>st</sup>. The Second payment is due on, or before, January 6<sup>th</sup>. There is \$ 50.00 late fee assessed to payments not received by January 10<sup>th</sup>.

### **10 Installments Plan**

This plan runs from August through May, with the first of 10 payments due on August 1<sup>st</sup>.

**Please Note:** If you wish to take full advantage of this, you are urged to enroll your child/ren before August. Enrollment after August, will result in larger installment payments.

Payments are due on the 1<sup>st</sup> day of the month. There is \$ 50.00 late fee assessed to payments made after the 10<sup>th</sup> of the month.

## **DOCUMENTS NEEDED FOR REGISTRATION**

Parents will need to bring the following documents to register a new student:

- Child's original Birth Certificate or legal citizenship documents
- Copy of current updated Immunization Records
- Child's Social Security Card
- Legal Guardianship documents (if applicable)
- All school records
- A copy of sacrament of Baptism/First Holy Communion (Only Catholics)
- \$50 testing fee

**BUS INFORMATION**

Will your child ride the school bus? Yes, No (circle one)

Will your child walk to and from school? Yes No (circle one)

*The policy of Abramson Enterprise School Bus Company is that children in Pre-school are not permitted to ride the school bus.*

If your child will ride the school bus, where will he/she embark and disembark? (Circle one)

North Side                      La Grange                      Hannah’s Rest                      Campo Rico                      Whim

Two Williams                      Carlton                      Williams Delight                      Grove                      Kingshill

If your child will be picked up by another person, please record the name of the person and relationship:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

**LUNCH INFORMATION**

Will your child be participating in the National School Lunch program? Yes No (circle one)

Does your child have any special dietary restrictions? If so, indicate the restrictions below:

---

---

---

---